Part 1

The Jon Shaw Foundation (JSF) provides at least partial funding for activities and/or counselling to support bereaved siblings and close friends. The Trustees are happy to discuss your particular needs and preferences and offer some support for activities which will improve the mental health of young people (0-25 years).

**We will consider a contribution towards support for those who are eligible for other financial support; however, priority is given to young people (0-25 years) who do not have access to additional funding from other agencies.**

In order to assess your eligibility for funding please answer the following questions.

|  |  |
| --- | --- |
| **Parent / Carer full name**(Not required if self-referral from over 18s) |  |
| Referrer’s name if not parent |  |

|  |
| --- |
| **Contact details** |
| Permanent Address (family) |  |
| Email Address |  |
| Telephone number |  |

|  |
| --- |
| **Young person’s details** |
| Full Name |  |
| Date of Birth |  |
| Address (if different from parent) |  |
| Relationship to the deceased |  |

|  |  |
| --- | --- |
| Name of the deceased |  |
| Date of Death |  |

|  |
| --- |
| **Support Available** |
| Do you have support from other agencies? | Yes / No |
| If Yes please give details and contact details |  |
| As part of the application process we may need to contact the agency regarding the support we can offer.  |
| Are you eligible for any other benefits or funding which could contribute to the support you are requesting? | Yes / No |
| If yes please give details |  |

|  |
| --- |
| **What kind of support would the young person prefer (e.g. has the young person got a particular interest in sport, the arts outdoor activities or would they prefer other therapies or face to face counselling? Please give details below.** |
|  |

|  |
| --- |
| **How do you think additional support will help?** |
|  |

|  |
| --- |
| **Is there anything else you would like to tell us about the young person?** |
|  |
| **How did you hear about us?** |
|  |

**Once we receive your application, one of the Trustees will contact you to discuss your requirements in more detail. If the referral has been made by other than parent we will arrange a meeting with the family and agency to discuss the requirements**

Thank you for contacting Jon Shaw Foundation

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (printed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

**\*Although this application can be completed by a supporting advocate of the child, it must be signed by the parent / legal guardian (i.e. with Parental Responsibility) or young adult (whichever is appropriate) to validate the information given**.

**Part 2.**

**Help us to Help Others**

**Funding**

We are a small charity, who relies wholly on fundraising and private contributions, our aim is to provide support to as many young people as we possibly can. If you decide that you would like to organise a fundraiser to help others we will be more than happy to support you in any way we can.

**Publicity**

Jon Shaw Foundation uses Social Media, Newsletter and local press to tell people about our services and to raise money to continue our work. We take photographic images (moving and still) of applicants and use case studies which can include these images and some personal data (i.e.name, where appropriate and consented to) to enhance and illustrate our publications and to make them more accessible and inspiring for our audiences.

By completing this form, you confirm that you:

* Understand that footage and photographs may be used at different times and that you will not be contacted each time any materials, footage and photographs are used.
* Give us full permission to use these images and any necessary personal information you supply to us in our media applications (incl. printed publications leaflets, adverts, website, electronic material, display materials and any other media we may use in the future) which reasonably promote or advertise the Jon Shaw Foundation aims. Images will not be used for any other purpose.

**Feedback / Testimonials**

We will contact you from time to time for feedback about the support we have funded and how the charity has helped so that we can include your story in our impact statement to the Charities Commission

**Further information**

The Foundation does not offer advice regarding activities or therapies available; we only provide funding (where approved) therefore accepts no liability for any support offered by third parties.

Jon Shaw Foundation will not pay directly into a personal bank account; the invoice for any activities will be at least partially paid directly to the suppliers.

The Trustees treat each application as sensitively as possible, handling personal data in accordance with GDPR regulations. We reserve the right to request further information as and when needed.

Thank you for completing the form

Please return it to Jon Shaw Foundation via:

Post

301 Stoneley Road

Crewe

Cheshire

CW1 4NE

Email

Jsf22300@gmail.org

We will endeavour to get an initial response back to you within 24 hours, and a decision within 2-3 weeks.

**PERSONAL DATA**

We are committed to protecting our personal data in accordance with the provisions of the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Your data will be

a. used lawfully, fairly and in a transparent way

b. collected only for valid purposes and not used in any way that is incompatible with those purposes

c. relevant to the purposes we have told you about and limited only to those purposes

d. kept only as long as necessary for the purposes

e. kept securely

We will use personal data provided to us, either in this application form or otherwise as part of the application process, in the following ways

To carry out background and reference checks (where applicable) and to decide whether to make an award to you

We may use contact details to communicate with you about progress with your application

We may use contact details to send you updates about our work which we think may be of interest.

**Sharing your personal information**

We may share your personal data with our trustees as part of the application process. We may also share it with certain third parties including service providers who provide IT, and system administration services, professional advisers, HM revenue and customs, regulators and other authorities including the Charities Commission as part of our impact statement. We will also share your personal information if we are under a duty to do so in order to comply with any legal or regulatory requirement or as otherwise permitted to do so by law.

We require all third parties to respect the security of your personal data and to treat it in accordance with the law. We do not allow our third party service providers to use you data for their own purposes and only permit them to process your personal data for specified purposes and in accordance with our instructions.

**Retention of your personal information**

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of our internal recording requirements and satisfying any legal accounting or reporting requirements.

**Data security**

We have put I place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.